

## OLD SAYBROOK POLICE COMMISSION

Regular Meeting

April 23, 2018

MINUTES

A regular meeting of the Old Saybrook Police Commission was held on Monday, April 23, 2018 at the Old Saybrook Town Hall.

**Present:** Chairman Moran, Vice Chairman Von Dassel, Secretary Shippee, Commissioner Reid, Glowski, Cooper and Keeney. Chief Spera and Lieutenant DePerry were present from the Department of Police Services.

This meeting was video and audio taped by the Town of Old Saybrook.

### I. Call to Order/Pledge of Allegiance

Chairman Moran called the meeting to order at 7:00 PM and led those in attendance with the Pledge of Allegiance.

### II. Minutes

#### A. March 26, 2018 Special Meeting

**Commissioner Keeney made a motion to approve the March 26, 2018 Special Meeting Minutes. Commissioner Glowski seconded the motion to approve the March 26, 2018 Special Meeting Minutes. The motion to approve the minutes passed with a vote of 6 in favor and 0 against.**

Commissioner Cooper was not present for the vote.

### III. Discussions concerning the OSPD Off-Budget accounting/reporting procedures with the Town's Finance Director, Lee Ann Palladino

Finance Director Palladino spoke to the Commission about off budget funds stating that the town has over 100 off budget funds and that the Police Department has about 15. The specific funds are off budget to provide transparency and accountability, to allow compliance and reporting (demonstrate that the funds were used for the specific purposed they were created for), to allow for proper measurement over fiscal years and to increase efficiency.

She stated that the Board of Finance passed a policy back in 2017 on how off budget funds should be handled and the Town's auditors have reviewed that policy and agreed that certain items should remain off budget.

### IV. Brief presentation by the Chief of Police concerning possible Agenda Items, and future collaborative efforts.

Chief Spera presented a power point presentation regarding possible agenda items and future and collaborative efforts between the Police Commission and the Police Department.

The Chief and the Commission then discussed the presentation.

V. **Discussion and possible action regarding Police Services Studies prior to an anticipated Special Meeting to interview various vendors presentations and available contract services.**

Commissioner Glowski presented to the Commission his ideas and findings regarding a study. The Commission discussed a study.

**Commissioner Keeney made a motion to create a subcommittee for the purpose of creating a RFP for a manpower/structure study that consists the Police Commission members, Chief Spera, First Selectman Fortuna and both the Dispatcher Union President and the Police Union President. Commission Reid seconded the motion.**

**Commissioner Keeney amended the motion to include as necessary efficiencies and best practices. Commissioner Glowski seconded the motion. The motion to form the subcommittee passed with a vote of 7 in favor and 0 against.**

VI. **Discussion and possible action concerning the departments hiring practices for filling existing vacancies.**

Commissioner Glowski stated that he would like to make a motion that the Chief comes to the Police Commission in the future before he starts a hiring process.

Chief Spera stated that he is not looking to fill any more positions once the 25<sup>th</sup> position is filled.

Chief Spera gave the Commission an overview of the hiring process.

VII. **Comments from the Public**

A member of the audience questioned why speakers were not allowed at the marches.

VIII. **Comments from the Chief of Police**

Chief Spera asked the Commission to vote on the Golf Cart Registration prices.

**Commissioner Keeney made a motion to maintain the same rate structure for golf carts for the 2018-2019 season. Commissioner Reid seconded the motion. The motion to keep the rate structure the same passed with a vote of 7 in favor and 0 against.**

Chief Spera stated that new cars will be rolling out soon as will body cameras. A public notice will be sent out regarding the body cameras.

He advised the Commission that he received 4 site reviews from land use, one being a marijuana dispensary, which he expressed concerns over.

He stated that Dispatch has begun their contract negotiations and they meet again May 1<sup>st</sup>.

The Police Union was given four different understanding memos to negotiate the grievances that they filed.

He spoke about the school safety town meeting that was held recently and the middle school health day in which 500 students learned CPR and how to use an AED machine. He also touched upon Sgt. Walsh's recent presentation at the high school regarding internet safety.

He advised that new cones have been purchased for the bus circles at schools by monies provided by the Driver's Safety Fund.

He advised the Commission that the new recruit OSPD academy started with the two new Officers and that it seemed to go well. He stated that all five new Officers are now patrol rifle certified also.

He advised that the Text to 911 platform should be rolled out very soon.

He stated that the Police Boat is in the water for the season with 1 emergency thus far and there has been an influx of private duty jobs that are coming in. Private duty workers wear the lime green shirts and are not getting paid for by the Town.

He will be working with the Chairman on his vacation cash out and he is working with the Garden Club to make their main street planting events safer.

He met with a High School Senior and the High School Principal to work on adding a Dare program to the high school.

He lastly congratulated Pete McShane, Barbara Hoffman and Gean Kalistro on their appointment from GA 9 to the judicial bench.

IX. **Comments and/or Concerns from Commissioners**

Commissioner Keeney stated that he appreciates any event that the OSPD is involved in and ask the Chief to please keep emailing the Commissioners about the events to keep them in the loop.

X. **Adjournment**

Commissioner Keeney made a motion to adjourn. The motion to adjourn was seconded by Commissioner Cooper. The motion to adjourn passed with a vote of 7 in favor and 0 against.

The meeting adjourned at 9:53 PM.

*The next regular Police Commission meeting is scheduled for May 29, 2018 at 7:00 PM in the first floor conference room at the Old Saybrook Town Hall.*

Respectfully submitted by:

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Jennifer Damato  
Records Clerk for the Old Saybrook Police Commission